



# Return and Exchange Form

Please type in the appropriate information below.  
(Or you may print the form and complete it by hand.)

Send returns to:  
735 Rahway Avenue  
Union, NJ 07083

Have any questions?  
Please call us at: 1-800-631-5407

## Step 1 Original Order # (If available): \_\_\_\_\_

**Originally purchased by:**  Address Change

Name: \_\_\_\_\_

Address: \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

(Daytime) (Evening)

Email: \_\_\_\_\_

**Send refund or exchange to:** (If different from left)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

(Daytime) (Evening)

Email: \_\_\_\_\_

### Please select one of the following options:

- Exchange for another item(s).
- Reimburse my original method of payment. **Please note that it may take up to 7-10 days after our receipt to process your credit. Thank you.**

## Step 2 – Returns

 In the form below please indicate item(s) you are returning, including a reason code.

Reason Code	Item #	Color	Size	Qty	Item Name	Price	Total Price

Reason code:

Sizing		Service
Too small	Too large	
10 - Chest	20 - Chest	40 - Wrong item shipped 41 - Not as pictured 42 - Not as described
11 - Waist	21 - Waist	
12 - Seat/Hip	22 - Seat/Hip	
13 - Overall Length	23 - Overall Length	
14 - Sleeve Length	24 - Sleeve Length	
15 - Width	25 - Width	
16 - Overall	26 - Overall	
Quality/Satisfaction		Color
30 - Defective Construction		50 - Do not like color 51 - Color not as shown
31 - Misjudged size		
32 - Did not like styling		
33 - Did not like fabric		
35 - Returning a gift		

Additional comments: \_\_\_\_\_

## Step 3 – Exchanges

Item #	Style	Color	Size	Qty	Item Name	Price	Total Price

## Step 4

### Method of payment:

If the total of your exchange or new order exceeds the value of your return, please provide a method of payment. (Select one)

- Credit Card
- Check or Money Order enclosed

### Credit card information:

- MasterCard®
- Discover Card®
- VISA
- American Express

Card Number: \_\_\_\_\_

Security Code: \_\_\_\_\_ (The 3 or 4 digit number printed on Exp. Date (MM/YY) either the back or front of your card)

Signature: \_\_\_\_\_